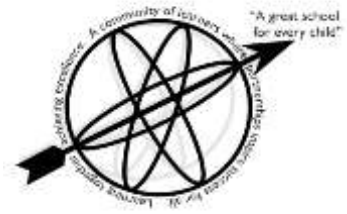


## The Westgate School - Prefect roles and responsibilities



**Qualities and skills of a prefect:** You need to be hardworking, dedicated, positive, have an excellent attendance and punctuality record.

Be reliable, able to work as part of a team as well as independently. You need to demonstrate that you have participated in the wider life of school. You should have an exemplary standard of uniform, a handbook with plenty of stamps for classwork and extra additional ones for participation in the wider life of school. Are you supportive and helpful to other people, members of your tutor group, other adults? You should be proud to be a member of The Westgate School.

### Key responsibilities.

- ✓ To be a role model to all pupils in both appearance and attitude and to promote the ethos of our school
- ✓ To work with the different school focus groups in order to progress projects both in school and the local community.
- ✓ To communicate effectively with adults concerning any difficulties within the prefect team.
- ✓ To represent the school and support at school functions such as Open evening, parents evening, curriculum evenings and PSA events.
- ✓ To undertake all scheduled duties and ensure duties are covered if there is a clash of commitments.
- ✓ To be an approachable member of the school to whom other pupils can come to for support and encouragement
- ✓ To support, contribute and participate in school and House activities in a positive spirit.
- ✓ To be helpful, friendly and supportive to both adults and fellow pupils; seeking assistance where necessary
- ✓ To work as part of a team, be flexible with duties and support one another.
- ✓ To attend all prefect meetings.

Accountability- during your time as a prefect any serious issue of misbehavior inside or outside school may result in your position as prefect being removed.